

# 2011 ENROLMENT FORM

Note: To speed up the process of enrolment please fill in this form prior to your arrival at the centre.  
Pre-booking will save you time and will secure a position as numbers are strictly limited.

## INFORMATION ABOUT THE CHILD

Surname.....First Name.....Age.....DOB.....  
Temporary Resort Lodging .....Flat / Room No.....  
1<sup>st</sup> Language.....

## INFORMATION ABOUT CHILD'S PARENTS / GUARDIANS

Parent / Guardian 1 Surname .....First Name.....  
Address.....P/Code.....  
Home Phone .....Mobile.....Email.....  
Parent / Guardian 2 Surname .....First Name.....  
**Complete the following only if the details are not as above**  
Address.....P/Code.....  
Home Phone .....Mobile.....Email.....

## EMERGENCY CONTACTS

Who can assume responsibility / sign out the child other than Parent(s) / Guardian(s) named above & who can be notified in the event of accident, illness, injury, trauma

1 Surname..... First Name.....Relationship.....  
Home Phone..... Mobile .....

2 Surname.....First Name.....Relationship.....  
Home Phone..... Mobile .....

## COURT ORDERS RELATING TO THE CHILD

Are there any court orders relating to the powers and responsibilities of the parents in relation to the child or access to the child?

No  Yes  give details.....

## MEDICAL AND HEALTH INFORMATION

Name of Doctor/Medical service .....Phone.....

Allergies? Dietary Requirements?.....

Special Needs?.....

Any illness in the last 48 hours? .....

Is your child up to date with their immunisations?    Yes                       No

## OUR POLICIES

PLEASE READ CAREFULLY, TICK BOXES AS READ AND SIGN BELOW

I,.....( print full name) A person with lawful authority of the child referred to in this enrolment form declare that the information in this enrolment form is true and correct and undertake to immediately inform the centre in the event of any change to this information. I,

1. Agree to collect or make arrangements for the collection of the child referred to in this enrolment form if she/he becomes unwell or is suffering from any conditions deemed contagious.
2. Consent to the staff of Falls Creek Occasional Child Care Centre, or where appropriate, administering, such emergency medical treatment as is necessary and I will reimburse necessary expenses incurred by the centre.
3. The centre will not accept a child unless their session is paid for (no credit and no paying after the session).
4. Understand that a strict 'late fee' of \$10 per 15 minutes is charged. We go by the centre clock. It is your responsibility to be punctual and we suggest, if skiing, to take into consideration lift queues and lift stoppages.
5. Acknowledge that the centre does not have the staff or the facilities to care for sick children. It is not fair to expose a sick child to other holiday makers in the centre or our staff. Our staff will refuse to accept or will send home children who are suffering from diarrhea / gastro-enteritis, conjunctivitis, green runny noses or any potentially contagious bug. No refunds or discounts will be given if a child is sent home.

Signature .....Date.....

### CENTRE HOURS AND RATES

Our centre is open 7 days a week throughout the winter snow season.

**Morning Session**    8.30am – 12.30pm    \$ 60.00

**Afternoon Session**    1.30pm – 4.30pm    \$ 40.00

**Full Day Session**    8.30am – 4.30pm    \$100.00

\*Full day sessions drop to \$90.00 on day 4 & onwards (consecutive) - NFDA

\* A 10% discount applies to the above rates per child for *siblings* - NFDA

NFDA = No further discounts apply

### WHAT TO BRING

- Nappies
- Mid morning and afternoon snacks
- Lunch if in a morning or full day session
- Drinks and / or made up formula
- Change of clothes
- Any special dietary requirements
- Security item i.e. dummies, blankets, toy
- Completed Registration Form
- \*LABEL ALL FOOD AND DRINK

## CONTACT

**SUMMER ONLY**    (03) 5758 1200    FCRM Office  
**WINTER**                      (03) 5758 3802    Falls Creek Occasional Child Care Centre